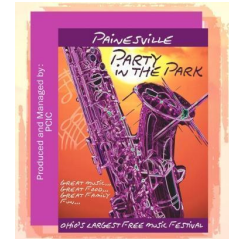




The Painesville Community Improvement Corporation
extends a cordial invitation to participate in:

Party In The Park - 2025



Friday, Saturday, & Sunday - July 18, 19, & 20, 2025

Party In The Park (PITP) is hosted by the Painesville Community Improvement Corporation, (PCIC) a non-profit 501(c)(3) community based organization. All the proceeds from this fundraising event benefits the community through PCIC's programs & grants. We support Painesville City, Painesville Twp., Fairport Harbor, Grand River & Concord Twp.

We are proud to host the largest free music festival in the Midwest. Featuring 3 days of non-stop music with bands and DJs running from noon till midnight. We sell beer, wine, liquor, and specialty cocktails; offer an exclusive VIP area with seating, food, drinks; and provide a Family Fun Zone featuring multiple huge inflatable activities, entertainers, and craft projects. Food vendors line up on the perimeter of the park to offer a wide selection of options, and the midway is filled with local crafters, specialty products, businesses, and various non-profit organizations exhibiting and connecting with the crowd. If you become a vendor create an event and share on all of your social media platforms. **We win when you win.**

Space is limited. By submitting on or before 4/1/2025 you receive a discount. To secure a vendor spot please submit as early as possible.

For more information about being a Food or Tent vendor at Party in the Park, please visit our website:

www.painesvilleimprovement.com or email us at: vendor@parkpartyinfo.com

All applicants for participation in Party In The Park are required to submit the proper contract and fees according to the following fee schedule:

Early bird discount is applied if the contract is **paid in full** on or before 4/1/2025. *Proof of 501c3 status may be required. All photos, videos and social media postings are property of PCIC and may be used by PCIC.

Business Type	Contract	Price Each	Early Bird Discount	Discounted Price on or before 4/1
Food/Food Truck Vendor	A	\$ 850	\$100	\$750
Business for Profit	B	\$ 550	\$100	\$450
*Non-Profit / Church / Political / School	D	\$ 350	\$ 50	\$300
Artist /Crafter	E	\$ 450	\$ 50	\$400
Games	F	\$ 550	\$100	\$450
ADD 10 FT DEPTH PER EACH 10X10 SPACE		\$ 100		

NOTE: All Party in the Park coordinators are volunteers. They have regular day jobs also. Due to the large volume of phone calls in recent years we are requiring all our vendors to please provide an email address and a mobile that can receive text messages. Communicate with us via email whenever possible. **A valid email address is required by all vendors.**

Painesville Community Improvement Corporation (PCIC)

Party In The Park Privilege Contract

All contracts are subject to the following stipulations:

1. All payments are due and payable in the following manner: A non-refundable deposit of 50% due upon submitting the contract, although an early sign-up discount on site at PITP 2024 will be made available.
Balance must be paid in full by July 1st 2025 - unpaid vendors will not be permitted to setup.
2. Food concessionaires must be covered by liability insurance. Proof of insurance must be submitted with a contract. No contract shall be accepted unless "proof of insurance" is submitted.
3. **Amusements, Exhibitors & Food Concessionaires are NOT permitted to arrive prior to noon on Thursday.** This contract becomes null and void if not set up prior to 10:00 am on Friday. Trailers and vehicles in the Park must remain in place until after close of operations on Sunday; trailers and vehicles cannot be relocated during event operation.
4. All amusements and food concessionaires must be open all 3 days from noon until at least 10:00 pm. All vendors/exhibitors must remain open until at least 8:00 pm daily.
5. All staff for amusements, exhibitors, and food concessionaires are to vacate the premises within one hour after the closing of the event each night.
6. Food concessionaires are responsible for acquiring their own food service license and must abide by the rules and regulations under such license; PCIC shall not be held responsible for any violation to that contract. Questions regarding the food service license and regulations should be addressed to the Lake County General Health District (440) 350-2543. All amusements, exhibitors & food concessionaires must meet the rules and regulations as set by the Fair Board of the State of Ohio, the Lake County Health Department, the City of Painesville Fire Prevention Bureau, or other applicable governing body
7. Both parties shall mutually agree that the Party In The Park Committee shall have full authority in the placement and operation of all participants.
8. All amusements, exhibitors and food concessionaires shall keep their area organized and clean at all times. The Party In The Park Committee, or its designee shall do trash bag pickup at your site. **All amusements, exhibitors and food concessionaires must pick up paper and debris around their stands or booths at the close of each evening or whenever necessary.**
9. All amusements, exhibitors and food concessionaires must also observe the following City of Painesville regulations for the Party In The Park.

Automobiles or other vehicles will be permitted on Veteran's Memorial Park property ONLY for such time as is required to unload or set up displays, booths, or apparatus pertinent to the concession, except for trailers, vans, automobile units used exclusively for vending purposes. Vehicles must enter and leave by designated concrete sidewalks. Cars and trucks used to move such units will be instructed to park in designated parking areas.

 - Any damage to the park turf, plants, shrubs, flowers, benches, signs, monuments, trash containers, water fountains, or other property will be the liability of the exhibitor or concessionaire.
 - Fires shall be permitted only in approved cooking units, located at designated areas. Open fires for cooking shall be limited to charcoal or charcoal products only. Charcoal fires shall be extinguished and disposed of only in designated containers. Each concessionaire must provide their own containers and haul away ashes daily and extinguish nightly.
 - Concessionaires shall provide adequate and sanitary wastewater disposal through holding tanks or other means. The City will designate one wastewater disposal site, and dumping times will be posted. Such wastewater must be disposed of in the designated sanitary sewer only. Vendors dumping into the street or other non-approved locations may be cause for shut down and assessment of fines.
10. Responsibility and Security: We have 24-hour security walking throughout the park day and night however we cannot guarantee your individual items. By acceptance of this agreement, the Vendor expressly releases PCIC, the Party in the Park Committee, and the City of Painesville of any and all liability for any damage, injury or loss to any personal or goods from any cause.
11. Exhibitors shall not assign, share, or sublet all or any part of their assigned space. Exhibitors shall not pass out any flyers, business cards, etc. anywhere in the Park except within their leased area. All displays, signs, etc. must remain within the leased area and off any walkways. Exhibitors shall not nail, screw, or otherwise attach anything to columns, trees, etc. All trash must be put in the area trash containers. PCIC reserves the right to determine suitability of items for sale and/or show. No radio or music is to be played as bands will be playing throughout the festival. Committee reserves the right to limit the number of participants in similar item categories.
12. **Receipt of application, fees, and insurance does not constitute acceptance; PCIC reserves the right to refuse, in whole or part, participation of an amusement, exhibitor or food concessionaire. All cancellations must be received in writing at least 30 days prior to the event.**

Failure to comply with any part of this contract shall constitute grounds for denial of consideration for privilege in the following year.

PCIC Team Notes:

Vendor Initials: _____ Date: _____

2025 Party In The Park Vendor Contract

Space # _____

The Painesville Community Improvement Corporation (PCIC) leases the undersigned party space on their grounds to be used during Party In The Park 2025 running from July 18 to July 20, 2025. Information on this page is required and must be filled in completely.

PLEASE PRINT LEGIBLY

Business/Organization: _____ Phone: _____

Contact Person: _____ Cell/Text: _____

Email Address: **(required)** _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Description of items being sold, booth purpose, or organizational mission:

Booth space rental (reference vendor type on 1 st page) contract letter	_____	x	_____	qty = \$	_____
ADD 10' DEPTH per 10X10 space	\$	100	x	_____	qty = \$ _____
Add 10 x 10 tent setup in your designated area for \$250 each	\$	250	x	_____	qty = \$ _____
Add a table setup in your designated area for \$50 each	\$	50	x	_____	qty = \$ _____
Add folding chairs in your designated area for \$5 each	\$	5	x	_____	qty = \$ _____
Minus Discount (if submitted & deposit on or before April 1 st 2025)				\$	_____
		Total Contract	=	\$	_____

A Non-Refundable deposit is required upon submitting this contract; Balance is due before July 1st, 2025

Failure to select the proper booth space rental fee will result in the contact being rejected and needed to be resubmitted

Space requests are not guaranteed

PCIC reserves the right to cancel and re-sell the space referred to in this contract if the balance of the amount due is not received before the applicable due date. Early filing discount is on applicable to contract received electronically or postmarked on or prior to designated early filing date. Cancellations must be received in writing no less than 30 days prior to the event.

We accept payments via PayPal on our website at: www.painesvilleimprovement.com or checks payable to "PCIC"

Please mail completed contract and payment to:

PCIC
P.O. Box 415
Painesville, OH 44077

I/we have read all the Stipulations of the Painesville Community Improvement Corporation (PCIC) relating to *Party In The Park* and the City of Painesville relating to the use of Veteran's Memorial Park and acknowledge that I/we will comply fully with same, and hereby make application as a vendor/exhibitor. I/we hereby assume all risks and hazards incidental to the conduct of this activity, and do further hereby release, absolve, indemnify and hold harmless the PCIC and the City of Painesville. All photos, videos and social media postings belong to PCIC and may be used by PCIC/the Blue Shirt Group.

Signature: _____ Date: _____

PCIC Team use only:

Deposit amount: \$ _____ Via: Cash / PayPal / Check# _____ Recv'd Date: _____ By: _____

Balance Due by July 1st, 2025

Balance amount: \$ _____ Via: Cash / PayPal / Check# _____
Received Date: _____ By: _____

Food vendor Space layout Insurance on file Moved in Inspected

Tent vendor added depth Moved out Clean Y N
Ok to ask back Y N

Vendor Stayed in space Y N